ANNUAL QUALITY ASSURANCE

REPORT

2015-16

Submitted to

National Assessment and Accreditation Council (NAAC), Bangalore

INTERNAL QUALITY ASSURANCE CELL

SMT. MATHUBAI GARWARE KANYA MAHAVIDYALAYA, SANGLI

S. T. STAND ROAD, SANGLI – 416416 (MS) INDIA

www.mgkanyasangli.edu.in

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2014-15)*   2015-16

1. Details of the Institution

1.1 Name of the Institution   SMT MATHUBAI GARWARE KANYA MAHAVIDYALAYA, SANGLI

1.2 Address Line 1   KHAN BHAG

Address Line 2   S.T.STAND ROAD

City/Town   SANGLI

State   MAHARASHTRA

Pin Code   416416

Institution e-mail address   mathubai@yahoo.com

Contact Nos.   0233-2332318, 2330293

Name of the Head of the Institution: DR. R.G.KULKARNI

Tel. No. with STD Code: 0233-2332318

Mobile:

| 9422041427 |

Name of the IQAC Co-ordinator:

| DR.A. S. SUGATE |

Mobile:

| 9545311711 |

IQAC e-mail address:

| anilsugate@yahoo.in |

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

| |

OR

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

| EC/54/RAR/069 Date: January 08, 2011 |

1.5 Website address:

| www.mgkanyasangli.edu.in |

Web-link of the AQAR:

| |

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	72.30	2003	07-01-2009
2	2nd Cycle	B	2.73	2010	07-01-2016
3	3rd Cycle	-	-	-	-
4	4th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC :DD/MM/YYYY

| 03-08-2004 |

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

    i.   AQAR 2010-2011 submitted to NAAC on 19/12/2011
    ii.   AQAR 2011-2012 submitted to NAAC on 29/09/2012
    iii.   AQAR 2012-2013 submitted to NAAC on 04/01/2014
    iv.   AQAR 2013-2014 submitted to NAAC on 26/9/2014
    v.   AQAR 2014-2015 submitted to NAAC on 15/08/2015

1.9 Institutional Status

| University | State √ | Central — | Deemed — | Private — |

Affiliated College   Yes √   No ☐

Constituent College   Yes ☐   No √

Autonomous college of UGC   Yes ☐   No √

Regulatory Agency approved Institution   Yes ☐   No √

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☐   Men ☐   Women √

    Urban √   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid √   UGC 2(f) √   UGC 12B √

    Grant-in-aid + Self Financing √   Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts √   Science ☐   Commerce √   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

Others   (Specify)   --

1.11 Name of the Affiliating University *(for the Colleges)*

SHIVAJI UNIVERSITY, KOLHAPUR

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   -----

University with Potential for Excellence   -----   UGC-CPE   -----

DST Star Scheme   -----   UGC-CE   -----

UGC-Special Assistance Programme   ---   DST-FIST   ----

UGC-Innovative PG programmes   ------   Any other *(Specify)*   -----

UGC-COP Programmes   Modi Script

2. IQAC Composition and Activities

2.1 No. of Teachers   08

2.2 No. of Administrative/Technical staff   01

2.3 No. of students   01

2.4 No. of Management representatives   02

2.5 No. of Alumni   01

2. 6 No. of any other stakeholder and

   community representatives   02

2.7 No. of Employers/ Industrialists   01

2.8 No. of other External Experts   01

2.9 Total No. of members   17

2.10 No. of IQAC meetings held   2

2.11 No. of meetings with various stakeholders: No.   1   Faculty   1

        Non-Teaching Staff Students   --   Alumni   2   Others   --

2.12 Has IQAC received any funding from UGC during the year?   Yes   √   No   --

        If yes, mention the amount   ---

2.13 Seminars and Conferences (only quality related)

        (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

        Total Nos.   --   International   --   National   --   State   --   Institution Level   4

        (ii) Themes

1. A workshop on Vikaspedia Web Portal 2. One day workshop on Bhashyabhivyakti on 03-08-15. 3. Workshop on One Act Play Presentation Skills 4. Workshop on Protection & Conservation of Environment

2.14 Significant Activities and contributions made by IQAC

Lead taken by IQAC in organization of 1. A workshop on Vikaspedia Web Portal 2. One day workshop on Bhashyabhivyakti on 03-08-15. 3. Workshop on One Act Play Presentation Skills 4. Workshop on Protection & Conservation of Environment

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements

*Attach the Academic Calendar of the year as **Annexure I** - **Action Taken Report***

2.16 Whether the AQAR was placed in statutory body   Yes √   No ☐

Management √   Syndicate ☐   any other body ☐

Provide the details of the action taken

AQAR was placed before the IQAC & was approved by the members.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	04	--	04	0
UG	04	--	02	01
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	0	--	--	--
Others	0	--	0	--
Total	08	--	06	01

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	08
Trimester	--
Annual	--

1.3 Feedback from stakeholders* Alumni [√] Parents [√] Employers [ ] Students [√]
   (On all aspects)

    Mode of feedback : Online [ ] Manual [√] Co-operating schools (for PEI) [ ]

Please provide an analysis of the feedback in the Annexure **A) Feedback from Alumni**
                                             (B) Feedback from Parents
                                             (C) Feedback from Students

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Yes,
> - Revision of BA III & B.com III Syllabus as per the guidelines of Shivaji University.
> - New Technique of Language & Management are introduced in Syllabus
> - The BOS of Concerned Subject prepares/revises the Syllabus after every three years as per the guidelines laid down by UGC and it is implemented in the college.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> --

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
19	13	5	--	1 (Principal)

2.2 No. of permanent faculty with Ph.D. | 07 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	01	01	--	--	--	--	--	--	01	01

2.4 No. of Guest and Visiting faculty and Temporary faculty | CHB- 8 | | Visiting-22 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	--	10	50
Presented papers	05	23	06
Resource Persons	--	5	14

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Class room Seminars
- P.P.T.
- Role play
- Project
- Group Discussion
- Case Study
- Brain Storming
- Use of Lap Top
- Use of Internet /ICT

2.7 Total No. of actual teaching days | 209 |

During this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) | 01 (Photocopy) |

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop | 03 | -- | -- |

2.10 Average percentage of attendance of students

    80%

2.11 Course/Programme wise
     Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.III						
B.Com III						
M.A.(Hindi, Eng, Eco. II	Results are declared but Ledger is not received from university up to 13th Aug. 2016					
M.Com II						
B.B.A. III						
B.C.A. III						

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Feed back is taken from students regarding performance of teaching faculty.

- IQAC Suggested to the management to provide laptops to the faculty for teaching & accordingly LCD projectors & audio system are placed in the class room.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	04
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	01
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others Bridge Course	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	22	03	--	--
Technical Staff	--	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Motivated the faculties -
- To publish research papers in impact factor Journals
- To Participate in conferences & seminars at National & International level
- To Enrol themselves as Google scholar
- To motivate the staff to be a member of 'YIIN'(Young Inspirators Network)
- To encourage the staff to create College Research Whats App Group
- To encourage the staff to work as a committee member in different Research Magazines.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	01	--	--
Outlay in Rs. Lakhs	--	97500	--	--

3.4   Details on research publications

	International	National	Others
Peer Review Journals	05	06	01
Non-Peer Review Journals	--	02	01
e-Journals	--	--	--
Conference proceedings	--	18	04

3.5 Details on Impact factor of publications:

Range [--]   Average [--]   h-index [02]   Nos. in SCOPUS [--]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects *(other than compulsory by the University)*	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published   i) With ISBN No.   [04]   Chapters in Edited Books [09]

                              ii) Without ISBN No.   [06]

3.8 No. of University Departments receiving funds from

UGC-SAP [--]   CAS [--]   DST-FIST [--]

DPE [--]   DBT Scheme/funds [--]

3.9 For colleges   Autonomy [--]   CPE [--]   DBT Star Scheme [--]

                        INSPIRE [--]   CE [--]   Any Other (specify) [--]

3.10 Revenue generated through consultancy

| -- |

3.11 No. of conferences

Organized by the

Institution

Level	International	National	State	University	College
Number	--	--	--	04	--
Sponsoring agencies	--	--	--	University	--

3.12 No. of faculty served as experts, chairpersons or resource persons | 09 |

3.13 No. of collaborations   International | -- | National | -- | Any other | -- |

3.14 No. of linkages created during this year | -- |

3.15 Total budget for research for current year in lakhs :

From Funding agency | -- | From Management of University/College | -- |

Total | -- |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution
who are Ph. D. Guides | 05 |
and students registered under them | 22 |

3.19 No. of Ph.D. awarded by faculty from the Institution | -- |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | -- | SRF | -- | Project Fellows | -- | Any other | -- |

3.21 No. of students Participated in NSS events:

University level	200	State level	--
National level	--	International level	--

.22 No. of students participated in NCC events:

University level	--	State level	--
National level	--	International level	--

3.23 No. of Awards won in NSS:

University level	--	State level	--
National level	--	International level	--

3.24 No. of Awards won in NCC:

University level	--	State level	--
National level	--	International level	--

3.25 No. of Extension activities organized

University forum	--	College forum	--		
NCC	--	NSS	20	Any other	--

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Documentary film was shown on Save Baby Girl and educate her (Beti Bachao Beti Padhao)

- Programme on Environmental Awareness

- Rally on Voting Awareness

- Cleanliness Programme as per the guidelines of Central Government on 30th Sept., 3rd Oct. 2015, 24th Jan. 2016

- Health Programme on checking Haemoglobins on 14/08/2015.

- Rally on Save Baby Girl.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.5 Acres	0	0	1.5
Class rooms	21	0	0	21
Laboratories	05	0	0	05
Seminar Halls	01	0	0	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	0	4	0	1.5
Value of the equipment purchased during the year (Rs. in Lakhs)	0	4	o	1.5
Others	0	0	0	0

4.2 Computerization of administration and library

- Administration-70%
- Library-90%
- Accounts Section-90%
- Examination Section-80%
- ICT in Classroom-80%

4.3   Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	17386	898394	322	30001	17708	928395
Reference Books	28307	2910414	254	64753	28561	2975167
e-Books	97000	25000	0	0	97000	25000
Journals	93	68338	5	3981	98	72319
e-Journals	6000	0	0	0	6000	0
Digital Database	1	0	0	0	1	0
CD & Video	99	15433	1	100	100	15533
Others (specify)	0	0	0	0	0	0

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	84	50	84	07	04	16	05	17
Added	--	--	01	--	--	--	--	--
Total	84	50	85	07	04	16	05	17

Browsing Centre – BBA, BCA, Language Lab, Office, Staff Room, Exam Department, CAP Centre

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Networking
- Language lab
- N-List
- Staff Room – Wi-Fi
- Vikas Pediya Web Portal

4.6 Amount spent on maintenance in lakhs :

i) ICT   ---

ii) Campus Infrastructure and facilities   ---

iii) Equipments   150115

iv) Others   ---

Total :   150115

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Programme on Law Literacy
- Video Show on Beti Bachao Beti Padhao
- Rally on Save Baby Girl
- Programme on Information about Company Secretary and Career opportunities
- Programme on Environmental Awareness
- Programme on Voting Awareness
- Cleanliness Programme as per the guidelines of Central Government on 3rd Oct. 2015
- Counselling Cell for Students
- Cycle Bank for needy Students
- Jivhala Special Psychological Support Scheme for one Parent Students

5.2 Efforts made by the institution for tracking the progression

- Programme on Law Literacy
- Video Show on Beti Bachao Beti Padhao
- Rally on Save Baby Girl
- Programme on Information about Company Secretary and Career Opportunities
- Programme on Environmental Awareness
- Programme on Voting Awareness
- Cleanliness Programme as the guidelines of Central Government on 2nd Oct. 2014
- LIC Scholarship for Students
- Selection of 4 Students for Infosys Company

5.3 (a) Total Number of students

UG		PG	Ph. D.	Others
Traditional	Professional			
1456	232	238	--	--

(b) No. of students outside the state | -- |

(c) No. of international students | -- |

Men | No | % |
| -- | -- |

Women | No | % |
| -- | -- |

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1549	217	02	166	05	1939	1403	303	08	210	02	1926

Demand ratio - 1:2   Dropout % - 2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

```
UGC Scheme for Entry in Services –
    •  MPSC
    •  PSI
    •  STI
    •  Banking exams
```

No. of students beneficiaries   278

5.5 No. of students qualified in these examinations

NET   --   SET/SLET   --   GATE   --   CAT   --

IAS/IPS etc   --   State PSC   --   UPSC   --   Others   --

5.6 Details of student counselling and career guidance

• Students were counselled by the committee on every Saturday from 11:10 am. To 12:10 Pm.

No. of students benefitted   70 (One Parent Student)

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
04	200	04	02

5.8 Details of gender sensitization programmes

Programmes on Gender Sensitization were conducted during the academic year

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 06 | National level | 01 | International level | -- |

    No. of students participated in cultural events

State/ University level | 30 | National level | -- | International level | -- |

    5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | -- | National level | -- | International level | -- |

Cultural: State/ University level | 1 | National level | -- | International level | -- |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	07	5400
Financial support from government	699 45 11	2918338 82554 30000
Financial support from other sources	0	0
Number of students who received International/ National recognitions	0	0

5.11   Student organised / initiatives

Fairs   : State/ University level | -- | National level | -- | International level | -- |

Exhibition: State/ University level | -- | National level | -- | International level | -- |

5.12   No. of social initiatives undertaken by the students | -- |

5.13 Major grievances of students (if any) redressed: --

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision-
The institution stands committed to the cause of women's empowerment through formal and informal education contributing, thereby to the community and the society at large.

Mission-
- We shall strive to be competitive in the ever-changing world of today.
- We shall equip the students with knowledge, skills, aptitude and values, needed in various fields of life.
- We shall create intellectually rich environment where develops mutual respect, shared leadership and quest for excellence.

6.2 Does the Institution has a management Information System

MIS system is implemented in our college & necessary online information is provided.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum is designed and developed by the BOS of the university & same is implemented accordingly.

6.3.2 Teaching and Learning

Methods such as -
- Interactive teaching
- Lecture method
- Power Point Presentation - as teaching method
- Brain Storming
- Use of various CDs, Videos
- Language Lab

6.3.3 Examination and Evaluation

> The examinations & evaluation of First year B.com, B.A., B.B.A., B.C.A. is conducted in our college.

6.3.4 Research and Development

> - Research committee is formed in the college
> - Teachers are motivated to publish their research work
> - U. G. Students are motivated to write Research Project
> - P.G. Students are motivated to write Research Papers

6.3.5 Library, ICT and physical infrastructure / instrumentation

> - LCD Projectors with audio system in the class rooms
> - Laptops for the faculty
> - Computer Lab
> - E- Journals in the Library
> - Language Lab
> - Audio Visual CDs
> - Psychology & Geography Lab

6.3.6 Human Resource Management

> - Lecture Series of experts for the faculty & students orientation
> - Thrust areas are identified by the students of Geography Dept. & a survey of **Rasulwadi** was done on 'Loksankhya Ek Sadhan Sampatti' (Population as a resource)
> - The help of all the Stakeholders such as students, teachers and administrative staff is taken for the quality improvement and development of the college.

6.3.7 Faculty and Staff recruitment

> Faculty & Staff is appointed as per the provisions in the Standard Code, Maharashtra State Government and University Statutes.

6.3.8   Industry Interaction / Collaboration

> Visit to
> 1) JSW Customs Port, Jaigad.

6.3.9   Admission of Students

> - As per the rules & regulation of State Govt. & Shivaji University Kolhapur.
> - On Merit basis at UG & PG Level.

6.4 Welfare schemes for

Teaching	1. Insurance Policy to all teachers as per the University norms. 2. Gurudev Pagardar Nokranchi Sahakari Pathsanstha Provides financial facility to the members of the teaching staff. 3. Emergency medical care 4. Laptops are provided to faculty 6. Shikshan Sevak Co. Society Provides financial facility to the members of the teaching staff.
Non teaching	1. Insurance Policy to all Non-teaching staff as per the University norms. 2. Gurudev Pagardar Nokranchi Sahakari Pathsanstha Provides financial facility to the members of the Non-teaching staff. 3. Emergency medical care facility 4. Shikshan Sevak Co. Society Provides financial facility to the members of the teaching staff.
Students	1. Insurance Policy to all students as per the University norms. 2. Day care centre 3. Cycle-Bank Scheme 4. Jivhala Special Psychological Support Scheme to single parent students. 5. Emergency medical care facility 6. Financial help for needy students 7. LIC Golden Jubilee Scholarship 8. Hobby Classes were arranged. 9. Provision of Rs. 3 Lakhs for needy & poor students under SAF

6.5 Total corpus fund generated   --

6.6 Whether annual financial audit has been done   Yes   √   No   --

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	--	No	--
Administrative	No	--	No	--

6.8Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes √   No --

For PG Programmes   Yes √   No --

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Semester System has been introduced by the University & the same has been implemented.
- CBCS System is introduced by the University for PG classes.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

- Get-together Programme is arranged to interact with the Alumni.
- The Alumni is ready to support the college in every aspect (Finance, Sports, Cultural & Social programmes and Guest Lectures)

6.12 Activities and support from the Parent – Teacher Association

- Parents Meeting is arranged.
- Parents are ready to help the existing students to develop their personality.

6.13 Development programmes for support staff

The support staffs are motivated to attend the programmes like Office Automation and all sorts of office up gradation.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Cleanliness Programme was arranged
- Programme on Environment awareness
- Programme on Water Conservation (Water Literacy)
- Ban on use of plastic bags
- Tree Plantation

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1.The IQAC motivates to arrange Conferences and Series of Guest Lectures 2. Basha Din is organized in order to create interest in literature and language 3. *Jivala* special psychological support scheme.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

As per the Action plans, activities have been implemented during the year (Annexure I ATR)

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Financial Support to Students
2. Jivhala Special Psychological Support Scheme for one parent students

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

Annexure III Students' Welfare Scheme

Annexure IV Jivhala Special Psychological Support Scheme

7.4 Contribution to environmental awareness / protection

- Cleanliness programme
- Programme on Water Conservation (Water Literacy)
- Programme on Environment Awareness

7.5 Whether environmental audit was conducted?   Yes [ ]   No [√]

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

1. **Strength** :
   - Research culture in the faculty.
   - Leader of Lead colleges.
   - Demand for admission in college.
   - Innovative Programmes are Conducted in Cultural & Sports Department of the College
   - Achievement in Sports, Academics and Culture Activities
   - Rural students are being groomed mentally, morally and socially responsible.
   - Regular lectures from the first day of the college
   - Selection of students in corporate companies

2. **Opportunity :**
   - More placements in various private Companies
   - Career opportunities in various fields such as Police department, Cultural Activities.
   - To organize Skill based programmes
   - To imbibe entrepreneurship skills in the students
   - More placements in various private companies

3. **Weaknesses:**
   - Expansion & Development of the infrastructure

4. **Challenges:**
   - Dropout of students due to early marriages.

8. **Plans of institution for next year**

1. **Infrastructure –**
   - Construction of Campus wall and main gate entrance to the east.
   - Renovation of Cycle Stand
   - New furniture in Garware Hall

2. **Academic-**
   - Skill based Programme
   - Motivate the PG Students to appear for SET, NET exam
   - Organization of seminar related to SSR parameters

3. **Lead college Activities-**
   - Workshop on various activities
   - Workshop of Job Opportunities in Media
   - Workshop on writing Research Projects

4. **Culture Activities –**
   - Participation in Youth Festival
   - Annual Gathering
   - Celebration of the Anniversaries
   - Motivate students to participate in various activities
   - Participation in Purshottam Karandak Competition

5. **Sports-**
   - Organizing Zonal & Inter zonal Competition
   - Arrangement of annual sports
   - Providing extra coaching

6. **ICT-**
   - Use of ICT for teaching
   - Use of N-List E-resources
   - Library Orientation Programme

7. **Students Oriented Programmes-**
   - To create Environmental awareness
   - Hobby Classes
   - Swachata Abhiyan (Cleanliness Programme)
   - Water Management
   - Tree Plantation

8. **Activities NSS Department-**
   - Awareness of social responsibility
   - Organise Programme – Beti Bachao Beti Padhao (Save Baby Girl – Educate Her)
   - Awareness of Blood Donation
   - Haemoglobin project in collaboration with 'Akshaya Bhasha' American based institute

9. Library Development-
- SPSS Software
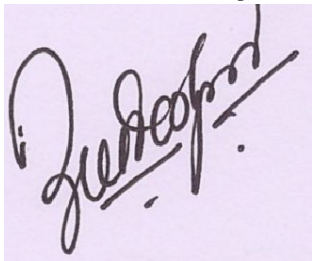- Subscription of standard E-journals
- Bar-coding of Books

10. Effective implementation of UGC Programmes-
- Entry in Service
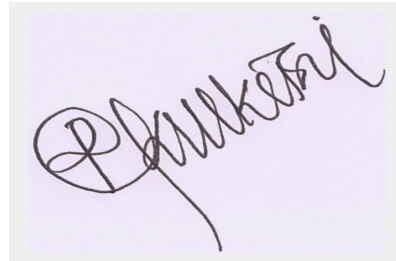- Remedial Course in English

11. Counselling Cell Activity-
- As per the need of the Students

Name - Dr. A. S. Sugate

Signature of the Coordinator, IQAC

Name - Dr. R. G. Kulkarni

Signature of the Chairperson, IQAC

_____***_____

Index of Annexure

Sr. No.	Annexure No	Title	Used for Criteria No.	Page No
1	I	Action Taken Report	2.15	29
	I (A)	List of NSS Programme		37
2	II (A)	Alumni Association	Part B 1.3	39
	II (B)	Feedback from Parents		40
	II (C)	Evaluation of Teachers by Students		41
3	III	Students Welfare Scheme	7.3	42
4	IV	Jivhala Special Psychological Support Scheme	7.3	43

Annexure I

Action Taken Report

Plan of action chalked out by the IQAC in the beginning of the year towards quality **enhancement and the outcome achieved by the end of the year 2015-2016.**

IQAC plan of action	Outcome
1. Infrastructure - • Renovation of Staff Room • Renovation of Ladies toilet • Wi-Fi facility for Students & Teachers • Installation of Audio System • Installation of Sanitary Napkin Destroying & Vending Machine	• Staff Room was renovated • Ladies Toilet was renovated • Reliance Wi-Fi provided in the Campus • Audio System was Installed • Cycle stand is yet to be renovated. • Sanitary Napkin Destroying & Vending Machine was installed
2. Academic- • Seminar of AQAC • Arranging various guest lectures under Staff Academy • Workshop on enhancing the listening, Speaking, Writing, Reading Skills in Marathi	• Under Staff Academy Programmes were conducted for the Staff members. 1. Dr. Mohan Patil Delivered a Lecture on 'Process of Creative Writing' • Workshop was conducted on 3/6/2015 • Guest Lecture was conducted on the anniversary of former President Dr. A. P. J. Abdul Kalam for motivating students to develop reading habits.
3. Lead college Activities- • Workshop for News Reporters • Workshop on Environment • Workshop on Writing Abstract/Synopsis for Research Student	• Workshop was not conducted due to weak response from reporters • Workshop was conducted on 10/9/2015 on Play Presentation Skills • Workshop was conducted on 19/01/2016 on Protection & Conservation of Environment

| 4. Culture Activities -
 • Participation in Youth Festival
 • Annual Gathering
 • Celebration of the Anniversaries
 • Motivate students to participate in various activities. | • Participated in Youth Festival & achieved 1st rank in Folk Dance 3rd in Drama Second Position in English & Hindi elocution at District Level

 • Participated in Zonal Youth Festival & Secured 2nd rank in Drama and 3rd rank in folk dance

 • The College Team participated in the one-Act-Play for prestigious Puroshottam Trophy and was Awarded 1st Prize at Kolhapur

 • In this Competition bagged first prize for Best Acting

 • And stood first in Vachik Abhinay (Monodrama).

 • Annual Gathering was successfully conducted on 8th Jan. & 9th Jan 2016. Chief Guest Hon. Kanchantai Parulekar.

 • Various Anniversaries & Special Days were Celebrated. Such as

 1) Yoga Din – 21/06/2015

 2) Samata Din – 26/6/2015

 3) APJ Kalam Anniversary Day - 28/06/2015

 4) Dr. Rangnathan Jayanti-12/08/2015

 5) Teacher's Day-5/9/2015

 6) Gandhi Jayanti-2/10/2015

 7) Geography Day-14/01/2016

 8) International Women's Day-8/3/2016

 • Many Students were encouraged & participated in various competitions such as Elocution, Debate, Essay Writing, Dance Competition & Cultural Activities . |

5. Sports-
 	
 • Organizing Zonal & Inter zonal Competition
      • Arrangement of annual sports
      • Providing extra coaching
	• Zonal & Inter zonal Competition were organized & Participated
	
	 1) 06/08/2015 to 07/08/2015 Table-Tennis Competition
	
	 2) 08/09/2015 to 9/9/2015 Zonal Badminton Competition
	
	 3) 15/10/2015 to 17/10/2015 Inter Zonal Tay condo Competition
	
	 4) 5/11/2014 Zonal Cricket Competition
	
	 5) 9/12/2015 to 10/12/2015 Inter Zonal Lawn Tennis Competition
	
	 6)24/12/2015 to 28/12/2015 International Feede Rating Open Chess Tournament
	
	 • Annual Sports competition was organized on 18th to 23rd Dec.2015
	
	 • A Programme was organised on "Aryogam Dhanasampada" by the institution on 23rd Jan. 2016.

6. ICT- • Wi-Fi Facility for Students & Teachers • Installation of Wi-Fi Facility in the Campus in Collaboration with (4G)	• Wi-Fi Facility is provided for teachers • Wi-Fi facility is installed in the Campus • As per the circular of J. D. office, Kolhapur "Digital India Week" was celebrated in Joint Collaboration with MKCL on 15/7/2015 • Our Institution in Collaboration with Shatrunjay Career Academy, Sangli organized "National Digital Literacy Mission" course from 22/09/2015 to 30/9/2015
7. Students Oriented Programmes- • To create Environmental awareness	• A workshop was organized under Lead College on Environment Awareness and Conservation 9th Sept. 2016.

• Hobby Classes	• Hobby Class were organized Such as 1) Mehandi Designing 2) Hair Style 3) Wearing Sari
• Swachata Abhiyan (Cleanliness Progrmme)	• Cleanliness Programmes were arranged at college campus as per the guidelines by the Central Govt. on 3/10/2015
• Water Management	• Group discussion was Conducted on Water Management: Need of Time (N.S.S. Dept.)
• Other Activities	• Counselling Cell – 70 Students were benefitted. • Exam on Gandhian Thoughts for U.G. & P. G. Students in 9th Oct. 2015 • Organized "National Digital Literacy Mission" Course from 22/09/2015 to 30/9/2015 • 200 Participants Registered • Cycle Bank Scheme • In collaboration with Bhai Academy the college conducted a survey at Dhamni Road, on 'Universal Human Rights' **Commerce Association Activity** • Study Tour & Visit to Customs Port Jaigad organised 9th & 10th Feb. 2016. **BBA, BCA Department Activities** • Inter Collegiate Event – 10/10/2015 • Inter Collegiate Event- 24/2/2016 & 25/2/2016

- Ingenious 2016 Quiz, C Programming, Ad-Mad Show, Poster Presentation

- BCA III Students Successfully Completed Microsoft Certification Course

- Educational Seminar Research Methodology and Project Work in August, 2015

- Educational Seminar – Data Warehousing and Data Mining on 12/3/2016

All Departments inaugurated their wall papers to encourage & to give platform for students' to enhance their writing skill as well as to express their views regarding various issues.

Department	Title	Date
Geography	Vishwa Bhugol	23/12/2015
English	Bhasha	5/3/2016
History	History Magova	31/12/2015
Psychology	Manas Rang	24/2/2016
Hindi	Rashtra Vani	15/01/2016
Marathi	Hitguja	27/2/2016
Commerce	Recent trends in Commerce & Mgt.	9/3/2016
Economics	Artha Vedha	3/3/2016
Physical Education	Krida Zhep	12/03/2016

- Our College celebrated the Independence Day as well as the Republic Day on 15th Aug. and 26th Jan. respectively by the auspicious hands of the Chairperson of our institution. Hon. Mrs. Medha Bhagwat.

8. Activities NSS Department- • Awareness of social responsibility • Organize Programme Beti Bachao Beti Padhao (Seve Baby Girl-Educate her) • Awareness of Blood Donation • Programmes related to Health – Haemoglobin • Camp for Health Awareness for Lady Staff.	1) 21/6/2015 International Yoga day celebrated. Lecture by Prof. Asmita Joglekar accompanied by demonstrations of various yogic postures. 2) 27/7/2015 Welcome function for the newly admitted volunteers of NSS .Lecture about "The importance of NSS in personality development by Prof.R.V.Patil and Prof.S.M.Dalvi . 3)1/8/2015 A workshop on literacy 4)13/8//2015 Cleanliness programme on the occasion of Independence day 5)14/8/2015 Blood donation camp. 6)14/8/2015 Haemoglobin checking camp. 7)15/8/2015 Independence day celebration. 8) 22/9/2015 Arrangement of Group Discussion on the topic ' Water conservation – the need of time' 9) 22/9/2015 Group Discussion for students on the occasion of International Literacy Day 10) 24/9/2015 Cleanliness programme 12) 3/10/2015 Cleanliness programme on the occasion of Gandhi Jayanti 13) 15/12/2015 Discussion on the topic 'Environment Protection –the need of time" 14)17/12/2015 Demonstration of self protection techniques for women 15) 16/01/2015 Participation in Pulse Polio awareness rally 16) 23/01/2015 Participation in the event 'Arogyam Dhanasampada' organized by women's education society. 17) 24/1/2015 Cleanliness Programme On the occasion of Republic Day 18) 25/1/2015 Participation in a rally regarding awareness towards the importance of voting organized by government body.

	19) 28/1/2015 Participation in a rally on 'Mulgi Vachava-Mulgi Shikava' (Save girl & educate her)
	20) 20/2/2015 to 9/2/15 Arrangement of Workshop for motivation and awareness about community service
	21) 15/1/2016 to 20/1/2016 Participation in the survey of non school going students organized by Sangli Miraj Kupwad Mahnagarpalika
9. Library Development- • SPSS Software • Subscription of standard E-Journals	• Computerization of Library is in process. Bar Code Scanner & Printer have been procured. • Bar Coding is in process. • SPSS Software could not introduced due to financial crunch • 97000 E-Books and 6000 E-journals are provided to faculty. • Inflibnet N list Programme Subscriber. • **Other Functions -** In order to make the students acquainted with the Library, the class-wise programme was organized to give information of the library to the students. 1. B.A. I (Div. A & B) 7/9/ 2015, 2. BA I (Div. A & B) 16/9/2015 • Book Exhibition was organized on 15/10/2015 on the birth anniversary of former President Hon. Dr. A. P. J. Abdul Kalam Celebrated as Vachan Prerana Din • The book-exhibition was inaugurated by Prof. Arvind Deshpande and books related to famous poetry books in Indian Literature were displayed.

	• Book exhibition was organized on 14/1/2016 on the occasion of 'Geography Day' List of important and authentic web resource in Geography and Selected Subjects were displayed. • Birth Anniversary of Dr. S. R. Ranganathan, Father of Library Science in India was celebrated Date 12/8/2015 • Hon. Subhash Borkar B. D. O. of Sangli Visited Library.

10. Effective implementation of UGC Programmes-
    • Entry in Service
    • Remedial Course
	• 287 Student were benefitted under this UGC programme.
	
	• Remedial Course- 55 Students were benefitted under this course.
	
	• Under COC- (Modi Lipi Script) A exhibition of rare Modi Lipi Script Historical documents were displayed in our college. The exhibition was inaugurated by the Collector Shri Shekhar Gaikwad.

11. Counselling Cell Activity-	• 70 Students were benefitted. • Students are counselled on every Saturday from 11.10 am to 12.10 pm.

Annexure I (A)

List of NSS activities during the Education Year 2015-2016

Sr. No.	Date	Activities
1	21/6/2015	International Yoga day celebrated. Lecture by Prof. Asmita Joglekar accompanied by demonstrations of various yogic postures.
2	27/7/2015	Welcome function for the newly admitted volunteers of NSS. Lecture about "The importance of NSS in personality development by prof. Mrs.R.V.Patil and Prof.S.M.Dalvi .
3	1/8/2015	A workshop on Law literacy
4	13/8//2015	Cleanliness program on the occasion of Independence day
5	14/8/2015	Blood donation camp.
6	14/8/2015	Haemoglobin checking camp.
7	15/8/2015	Independence day celebration.
8	22/9/2015	Arrangement of a Group Discussion on the topic 'Water conservation – the need of time'
9	22/9/2015	A Group Discussion for students on the occasion of International Literacy Day
10	24/9/2015	Cleanliness programme
12	3/10/2015	Cleanliness programme on the occasion of Gandhi Jayanti
13	15/12/2015	Discussion on the topic "Environment Protection –the need of Time".

14	17/12/2015	Demonstration of self protection techniques for women
15	16/01/2015	Participation in Pulse Polio awareness rally
16	23/01/2015	Participation in the event 'Arogyam Dhanasampada' organized by Women's Education Society.
17	24/1/2015	Cleanliness Programme On the occasion of Republic Day
18	25/1/2015	Participation in a rally regarding 'awareness of importance of Voting' organized by government body.
19	28/1/2015	Participation in a rally on 'Mulgi Vachava- Mulgi Shikava' (Save girl & educate her)
20	3/2/2015 to 9/2/15	Arrangement of a Workshop for motivation and awareness about Community service
21	15/1/2016 to 20/1/2016	Participation in the survey of non school going students organized by Sangli Miraj Kupwad Mahanagarpalika

Annexure II (A)
Alumni

Introduction-

The Alumni Association was established in the year 2001. Since then every year we have been organizing get together of the alumni. The objective of the Alumni Association is to establish rapport between Alumni & the college.

Aims & objectives of Alumni associative-

1.   To promote and foster mutually beneficial interaction between the Alumni and the present students of S.M.G.K.M.
2.   To Encourage the Alumni to take an active and abiding interest in the work & progress of the institution so as it contributes towards enhancement of the social utility of their Alma Mater
3.   To organize & establish funds to help the need of deserving students
4.   To invest & deal with the funds & moneys of the Association
5.   To do all such other lawful things as conductive or incidental to the attainment of the above objectives and/or beneficial to the interests of the Institute & its Alumni
6.   To take advantage of developing technologies like the internet in achieving the aims & objectives of the Association.

Plan of Action-
1.   To arrange get together programme
2.   To create interaction between the Alumni & the present students of the college through various activities.

During the academic year 2014-15 meetings were conducted on 30/11/2015, 14/12/2015, 01/01/2016 to schedule the programme of Alumni Meet. The Alumni Meet was organized on the 1st Sunday of January i.e. 3/1/2016, as decided by the Alumni. 39 Alumni were present. The College arranged a guest Lecture on "Psychological well being of women" by Dr. Charudutta Kulkarni Practising Psychologist & refreshment was provided for participants.

We are proud to mention that Alumni of this college Mrs. Medha Bhagwat, is the sitting chairperson of the institution.

Annexure – II (B)
Feed Back from Parents

Parents Teachers association is formed as per the instructions given by NACC. College organises a meeting for the interaction between parents and teacher every year.

Objectives of the meeting –
1. To make the parents aware about college environment.
2. To get the feedback from the Parents regarding college institution.

Plan of Action-
To organize the meeting of the parents to discuss the progress & development of the college.

Procedure –
Invitation Letters were sent to all parents. We received responses from the parents to attend the meeting in written form. Accordingly meeting was organized in on 02/01/2016 Garware Hall. Teaching and Non-teaching staff was present for the meeting, 45 parents were present for the meeting. Some valuable suggestions were given by the parents. They are as below :

- Guidance should be given according to students interest area
- Guidance should be given on Students Mental & Physical development
- Guidance should be given on Personality development, Career and Sports.
- Books from Library should be made available to the students as per their need and not on a specific day
- Parents requested to start M. A. Psychology Dept. in the College.

They expressed satisfaction regarding teaching faculty. Suggestions made by the parents were taken seriously by the Principal and Parents were assured that the necessary action will be taken on the same.

Annexure II (C)

Evaluation of Teachers by Students

Implementation:-

      The feedback forms were given to the students to evaluate the performance of the teachers. The responses regarding the subject knowledge, course content, class control of the teacher were given by students. The feedback forms were analyzed by the concerned committee. The suggestions were given to the teachers, who have scored less percentage in this analysis, for the improvement in their teaching.

Annexure – III

Students Welfare Scheme

       Our college has started Student Welfare Scheme which provides financial assistance to poor, needy and career oriented students of senior college towards their education. The applications from financially backward students are invited in the Scheme. The concerned teachers are requested to take the interview of the students in relation to their requirements, family background and the attendance of the students. After the positive remarks of the teacher, the committee decides to provide the financial assistance to the students. Fourteen students have been benefitted under LIC Golden Jubilee scheme. Three years scholarship has been given to the following students.

1. Kum. Makandar Najanin
2. Kum. Yenshe Gitanjali
3. Kum. Gavali Sonali
4. Kum. Patil Tejashri Anil
5. Kum. Kengare Kavita Nagesh
6. Kum. Dadde Surbhi Sukumar
7. Kum.Koli Umashri B.
8. Kum. Nikam Priyanka B.

Annexure – IV
Best Practice

Jivhala Special Psychological Support Scheme

Our college has started Jivhala special scheme for Single Parent students especially whose father is not alive. Psychology department manages this scheme.

Objectives:-
1. The scheme is only for the single parent students of the Senior College.
2. To provide economical help to them.
3. To tender psychological support to the said students.

Selection Procedure/Plan:-
1) 10 students are selected by Scrutiny Committee on the basis of criterion such as regularity, economical background, academic performance etc.
2) The committee approaches to the well wisher and renowned personality of the society and invites him/her to boost the selected students.

Beneficiary:-

Every year selected students get the benefit of the scheme. This year Shri. Babasaheb Sargar, Sou. Kavyashri Nalawade and Sou. Vaishali Gidde donated rupees 5 thousand each which was distributed among the students.

During the academic year 2015-16 the following 30 students were benefitted.

Sr. No.	Student Name	Class
1	Kum. Mali Dipali Chandrakant	BA I
2	Kum.Yadav Priyanka Sanjay	BA I
3	Kum.Karnale Komal Sanjay	BA I
4	Kum.Kate Jayshri Sanjay	BA I
5	Kum. Kalantre Varasha Vishwas	BA I
6	Kum.Kamble Pranali Babaso	BA II
7	Kum.Powar Priyanka Ganpati	BA III
8	Kum. Mohite Sayali Hanmantrao	BA III
9	Kum. Adsul Sapna Gopal	MA I
10	Kum. Mane Jyoti Prakash	B.com I
11	Kum. Salunkhe Arati Shivaji	B.com I
12	Kum. Misal Pooja Krushnaji	B.com I
13	Kum. Shaikh Jasmin Mirasab	B.com I

14	Kum. Dadde Surbhi Sukumar	B.com I
15	Kum. Halunde Pranoti Vijay	B.com II
16	Kum. Vadkar Minal Gundu	B.com II
17	Kum. Tanpure Ravina Subhash	B.com II
18	Kum. Mali Madhuri Devdas	B.com III
19	Kum. Kadam Sujata Shrikant	B.com III
20	Kum. Patil Vijaya Rajendra	B.com III
21	Kum. Patil Poonam Baban	BA I
22	Kum. Kamble Poonam Dnydev	BA I
23	Kum. Topkar Shubhangi Sambhaji	BA II
24	Kum. Adsule Divyani Dnydev	BA III
25	Kum. Kengar Kavita Nagesh	BA III
26	Kum. Koshti Priyanka Shrimanta	BA III
27	Kum. Shinde Ashwini Prakash	B.com I
28	Kum. Patil Snehal Chouganda	B.com I
29	Kum.UttureBhagyashri Vijaykumar	B.com II
30	Kum. Kakade Megha Madhukar	B.com III